

## Centre for Fundamental Rights – Visiting Fellowship

### Purpose:

The Visiting Fellowship encourages scholars, practitioners and PhD candidates engaged in the field of fundamental rights to visit the Centre for Fundamental Rights at the Hertie School to pursue their own work and to interact with School's faculty, researchers and students.

The fellowship is designed for visitors who plan a period of self-directed study to spend time at the Centre to undertake research. It is open to self-funded scholars, practitioners and PhD candidates.

Fellows will have the opportunity to participate in the activities organized by the Centre and are expected to contribute to the collegial research environment. Fellows will be entitled to make use of the Hertie School's research facilities and libraries, and to attend research events open to the university community.

### Aims:

- Visiting scholars, practitioners, and PhD candidates will have the opportunity to pursue their research in a supportive and collegial environment.
- The Fellowship will develop and promote research links between the Centre and universities, institutions and practitioners working in the field of fundamental rights.
- Visiting fellows will contribute to a vibrant research and learning environment at the Centre.
- Visiting Fellows will contribute to research events and other activities organised by the Centre.

### Fellowship Duration and Application Deadline:

Visits at the Centre can be for a period of 3 to 9 months, as per the semester schedule. Fellowship during the fall semester may take place between 1 September and 31 January; Fellowship during the spring semester may take place between 1 February and 30 June. We are unable to host fellows in July - August.

Application deadlines for the Visiting Fellowship at least 6 months in advance are:  
31 January of each calendar year for a visiting Fellowship commencing in August;  
31 August of each calendar year for a visiting Fellowship commencing in February the following year.

### Funding:

Fellowship at the Centre for Fundamental Rights is non-stipendiary. The Centre does not provide a salary or any other payments to Visiting Fellows. Visitors are responsible for all travel, accommodation and living expenses. For funding opportunities see:

- [Mercator Fellowship Program](#)
- [Fritz Thyssen Foundation](#)
- [Research Stays for University Academics, DAAD](#)
- [CIVICA Postdoc mobility scheme](#)
- [Fellowship and awards, Alexander von Humboldt Foundation](#)

**Provision of Resources:**

For the period of their visit, Visiting Fellows will receive:

- Access to the Hertie School's library and all other Library Services at the Hertie School
- A University email address
- Access to printer and WiFi
- Participation in the Colloquia and other research events organised by the Centre
- Visitors will be listed on the Visiting Fellows' section of the Centre's website; Relevant research work will be showcased on the Centre's website
- Opportunities to meet colleagues at the Hertie School and engage with a diverse, multi-disciplinary research community
- Depending on availability, fellows will have access to a desk space at the Centre for Fundamental Rights.

**What the Centre expects from you:**

- Participation in CFR-organised research-based activities
- Involvement in the CFR intellectual community
- Attendance at weekly CFR Colloquia and other internal research events
- Presentation of your research (as appropriate) in CFR forums
- Contributions to other CFR events as invited
- Acknowledgement of the CFR in any publications resulting from research done during the period of the appointment
- Written end of visit report (300 words)

**Sponsor:**

Before applying for a Visiting Fellowship, applicants are asked to secure a sponsor who will support their visit at the Centre. The sponsor should be a Hertie School Faculty member, who is a member of or affiliated with the Centre.

Applicants are kindly asked to contact their chosen sponsor with a brief description of their work, the reason and dates of their proposed visit, along with a request that they act as sponsor. Please apply for a Visiting Fellowship after receiving the support of a sponsor by completing the application form.

Identifying a suitable sponsor does not guarantee that the success of your application.

Please note that the role of the sponsor is not to provide mentorship or supervision but rather to support the linkage between the Visiting Fellow and the Centre.

**Application Procedure:**

After receiving the support of a sponsor, please download and complete the application form and send to: [fundamentalrights@hertie-school.org](mailto:fundamentalrights@hertie-school.org)

Please mark the subject of the email 'Visiting Fellowship application'.

The form should be sent with the following documents:

- a full CV or resume, including a list of publications
- a research outline (max. 2 pages)
- PhD candidates should also enclose a letter of support from their PhD supervisor

**Selection Process:**

Applications for Visiting Fellowship at the Centre for Fundamental Rights will be considered based on a range of considerations including: scholarly merit, practical value, relevance of the planned research to the key research themes of the Centre as well as expected contributions of the fellow to the Centre's research activities.

Successful applicants will ordinarily be required to demonstrate that they have the necessary funds to cover the costs of their visit.

**Notification:**

Applications will be considered within one month after the application deadline.

Successful applicants will receive a written confirmation of acceptance no later than 6 weeks after the application deadline.

**Before and During your Visit:**

Prior to arrival, Visiting Fellows will be asked to provide the Centre with a short biography, digital photo and an overview of their research. This information will be posted on the Visiting Fellows' section of the Centre website and can be amended upon request.

Visiting Fellows will be asked to present their work once a term in one of the research events organised by the Centre. If there is a particular Institute project that is of relevance to the work of a Visiting Fellow, they may be asked to participate at project meetings or other project related events.

Visiting Fellows are invited to bring laptops for their own use at the Centre. All laptops must have suitable and up-to-date anti-virus software. We may ask to check this on arrival.