Off-Campus Access to Electronic Resources

Authentication for Electronic Resources

Access to electronic resources is a service provided by the Hertie Library available only to faculty, staff, and currently enrolled students of the Hertie School due to licensing and copyright agreements with vendors and publishers.

On-Campus Access

If you are using a computer on campus that is connected to the Hertie School campus network, you will be connected automatically to library electronic resources and no log-in is required.

Off-Campus Access with your Library User Account Credentials

In order to access the library’s online resources, you need to sign-in with your library user account credentials:

Library user account credentials for students:

- Library user account number: the number 4380 plus your matriculation number (e.g. 4380 + sample matriculation number 123456 = library account username 4380123456)
- Default library user account password: date of your birthday in DDMMYY format (e.g. birthday date 20.08.1999 = password 200899) or the first three letters of your surname (uncapitalised, e.g. first name: John, last name: Doe = default password: doe)

Library user account credentials for faculty and staff members:

- Library user account number: the barcode number on the back of your Hertie School identification card
- Default library user account password: 010100 or the first three letters of your surname (uncapitalised, e.g. first name: John, last name: Doe = default password: doe)

You can change your library user account password, when you log in to your library user account and then click on “password”:

If your login is not working or if you have any questions, please do not hesitate to contact us at library@hertie-school.org or give us a call at +49 (0)30 / 259 219- 409.
Accessing Electronic Resources

Run a search using the main search box on the library’s homepage, which will start the EBSCO Discovery Service:

When being off-campus, you can click on “Welcome! Guest”-login-link, displayed in the yellow bar on the top of the EBSCO Discovery Service screen, in order to log in as a Hertie School library patron and get full text access to the resources licenced by the library:
Here you can enter your library user account credentials for being granted remote access:

Alternatively, authorized off-campus users can connect to subscribed resources through our EBSCO Discovery Service platform, our online catalog and our database list. When you click on a database or an electronic item you wish to access, the above shown remote access login screen will also prompt you to enter your library user account credentials.