

Q&A German copyright law (UrhG § 60a-h, as of March 1, 2018)

Please note: this is not legal advice.

For which purposes can I upload copies of books and articles on Moodle?	For research and teaching without commercial use (MPP, MIA, also EMPA, but not: Open Enrollment)
Who is allowed to use the uploaded materials?	Only course participants and lecturers
In which formats can uploaded materials be used?	In print and electronic form. It's also allowed to upload PDF files directly (not only links to them).
What kind of materials can we provide for the Reserve Collection as copies (print or digital) and to what extent?	<ul style="list-style-type: none"> • Complete journal articles • Books: 15% can be copied/scanned • Small books (up to 25 pages) • Out-of-Print Books • Movies: 15% can be provided as a copy • Illustrations in journals (statistics, pictures)
What happens if I want to use more than 15% of a book for a class?	The book is placed in the Reserve Collection (respectively: e-book link on moodle) and students can copy from it on their own use.
What cannot be shared on Moodle as a copy?	Anything that goes beyond the scope mentioned above, as well as newspaper articles and articles from "kiosk magazines" (please use instead the licensed databases, e.g. the FAZ archive, SZ archive, FACTIVA and the press reader).
How can I use "Open Access" materials, e.g. books/articles that have a so-called Creative Commons license and are freely available on the Internet or in a repository (such as the Hertie School Repository)?	These books/articles can be used freely and without restrictions for research and teaching.

How long can uploaded course materials be made available?	For the duration of the course, i.e. maximum one semester. Afterwards, the Moodle course has to be closed.
What can researchers copy for their own research and share with their research group?	<ul style="list-style-type: none"> • Complete journal articles • Up to 75% of a book
How much does it cost to provide copies on Moodle?	The "VG Wort" demands a lump-sum payment for the production of copies for research and teaching. Details are listed in the contract with the university.
Is it possible to order books and articles from other libraries via interlibrary loan?	<ul style="list-style-type: none"> • Yes, also in digital form (as PDF) • Journal articles • Up to 10% of a book (if more is needed, the whole book will be sent by interlibrary loan or the library will buy the title) • Both for teaching and for your own research • Excluded are newspaper articles (please use the licensed databases instead: FAZ archive, SZ archive, FACTIVA and the press reader)
What takes precedence if the conditions written in the license agreement do not correspond to those in the law?	The law has priority, but only in cases where license agreements have been signed after March 1 st 2018.

For detailed information on German copyright see <http://www.gesetze-im-internet.de/urhg/> (UrhG § 60a-h).

If you have further questions, please contact library@hertie-school.org or landes@hertie-school.org